



# **RULES FOR IMPLEMENTATION OF MALAYSIA ABILYMPICS COMPETITION**

## **1. PURPOSE**

This document shall stipulate the general rules for the State and National Abilympics Competition (hereinafter called SNA).

## **2. PROGRAM AND EVENT SITE**

- 2.1 SNA consists of vocational skills contests and other events (such as demonstrations/exhibitions etc). The contests must be included in the SNA programs, and other events may be included at the discretion of the host organisation.
- 2.2 The host organisation is responsible to take into consideration the smooth implementation of each program, fair contest procedure and contestants' health, when making the overall event plan.
- 2.3 The host organisations should provide a suitable event venue in order to facilitate the participation of contestants with disabilities, giving special consideration to the following points:
  - a) Barrier-free event facilities, including sites for contests and ceremonies, restaurants, toilets, etc.
  - b) First-aid station

## **3. CONTEST GUIDELINES**

### **3.1 Contestants**

- Contestants shall be those with disabilities.
- The minimum age of contestants shall be the age of completion of compulsory schooling and, in any case, eighteen (18) years at the time of the SNA.
- A contestant may only be registered to and compete in a single skill category.
- Contestants have the responsibility to compete and to judge in the most honest way possible. They must give their best during the competition when performing the activities they are respectively assigned.

### **3.2 Interpreters**

The host organisation is to ensure there are sign language interpreters if required or else allow the individual contestant to bring their interpreter if he/she is the only deaf contestant.

### **3.3 Registration**

Contestants must register attendants as participants according to the procedures stipulated by the host organisation.

## **4. JUDGES**

### **4.1 Qualification**

A host organisation shall elect judges. Each nominee should have enough experience/knowledge in the related field as well as experience in judging at skills contests and/or skill qualification tests.

### **4.2 Composition of judging panels**

The number of judges for one contest category shall be at least 2 persons and maximum of 5 persons.

### **4.3 Responsibility**

Judges shall be fair and objective in every respect regarding the skills contests. They shall also be responsible for strict management of confidential information including details of task assignment and contest results. In order to perform their duties, judges are requested to have common understanding on the contest procedure and evaluation criteria.

## **5. SKILLS CONTESTS**

### **5.1 Contest categories**

- Compulsory categories to be included in the skill contests shall be stipulated in the List of Categories (Appendix)
- A minimum of 5 contestants should participate in one skills contest category to make it an official contest.

### **5.2 Task assignment**

- The task assignment for each contest category shall be prepared by the Malaysian Council for Rehabilitation.
- The task assignment and evaluation criteria shall, in principle, be notified to the participating contestants before the event, except for the minimum details that cannot be revealed in advance. Details of the assignment to be given at the contest site shall be revealed in advance of the contest to ensure enough translation/interpretation time (in written, spoken and sign languages)
- No task will take longer than 6 hours to complete. In the event of a technical problem (defective product, machine failure etc), the host organisation may extend the time frame for the contestant affected.
- Tasks can be divided into 2 or more modules, spread across the two (2) days of the competition. The detailed procedure is explained in the task assignments and is subject to modifications.

### **5.3 Orientation**

An orientation session for each contest category shall be conducted in advance at the contest site in order to provide the necessary information on equipment/tools and facilities.

### **5.4 Contest venue**

- In order to facilitate participants' concentration during contests, the host organisation should prepare an appropriate contest venue, keeping suitable room temperature and humidity, preventing excessive noise, securing enough working space and keeping contest areas separated from spectators.

- Those who are eligible to enter the said contest areas during the contest shall be limited to contestants, judges and personnel authorised by the host organisation. Interpreters, who are officially registered to help contestants, may also be allowed to enter the contest area.
- Contest rules including time limit should be strictly observed.
- Finished works should be in safekeeping under the responsibility of the host organisation until the end of the Closing Ceremony.
- Upon prior request from contestants, the host organisation shall make appropriate adjustments for facilities/equipment. They include height adjustment of worktables/benches/chairs, extra light for weak-sighted contestants, etc.
- The organizing committee will be the one to define the necessary adaptations to perform on the work station to ensure that each contestant can compete in the best possible way.
- The organizing committee commits to provide contestants with equipment, tools and materials allowing them to use their skills in the best way possible (except those specified on task assignments in the list of the tools to be brought for each contestants).

### **5.5 Equipment/tools/materials**

- In order to avoid inequality among contestants, uniformity in quality and quantity of equipment/tools/materials should be secured. Information should be provided well in advance in the case of the contestants being requested to prepare/bring their own equipment/tools/materials.
- It is the responsibility of contestants to bring the required equipment/tools/materials to the competition site. Criteria and regulations for required personal equipment/tools/materials shall be communicated well in advance, and the specifications of admitted equipment/tools/materials shall be released at the earliest time possible.
- Contestants who wish to use equipment and materials not referenced in the list of the equipment to be brought (specified in task assignments) must request it before the competition when they are assign to a work station. The host organisation will decide whether to validate or invalidate the request after hearing recommendations from the coordinating judge.
- An equipment/tools/materials can be brought into the contest site only when admitted by a host organisation, at the latest on the occasion of orientation sessions.

### **5.6 Prizes**

The prizes awarded to contestants shall be medals. In addition to the said three prizes, the host organisation may award special prizes.

## **6. NOTIFICATION TO PARTICIPANTS**

### **6.1 Participating organisations**

A host organisation shall send the event information and entry forms to the relevant organisations as soon as possible.

### **6.2 Public**

A host organisation shall take the necessary steps through media network, internet or other means to inform the public of the contest in order that there is greater participation.

## **7. EXPENSES**

A host organisation may collect registration of nominal fees from participants to cover a part of the necessary organising expenses.

## **8. SECRETARIAT**

- 8.1 A host organisation shall form a secretariat during preparation and implementation of the event.
- 8.2 The secretariat shall provide participants with necessary information.
- 8.3 The secretariat shall try to provide appropriate opportunities to volunteers to play a supporting role in the SNA.
- 8.4 The secretariat should provide the general public with easy access to observe the SNA.

## **9. OTHER**

Matters that are not stipulated in this document shall be decided by Malaysian Council for Rehabilitation.

### **<Appendix> List of Categories**

1. Cooking
2. Floral Arrangement
3. Data Processing - Basic Course
4. Word Processing
5. Creating Webpages
6. Computer Assembly
7. Dressmaking - Advance Course
8. Dressmaking - Basic Course
9. Photography
10. Photography - Studio
11. Painting
12. Silk Hand Painting
13. Motorcycle Mechanics
14. Bicycle Assembly